

**Business Office Update
Board Meeting
March 29, 2021**

Property Tax Levy Extension

- The district received the levy and tax extension information from Lake County on March 22, 2021. The actual property tax extension was \$623.87 more than was anticipated in December, 2020.

FUND	EST LEVY 2020 pay 2021	Lake County 3- 22-21
EDUCATION	8,278,942.00	8,301,178.55
OPERATION & MAINTENANCE	1,250,000.00	1,253,358.40
TRANSPORTATION	500,000.00	501,343.36
WORKING CASH	50,350.00	50,486.24
SPECIAL EDUCATION	825,000.00	827,216.54
TORT	100,000.00	100,268.68
LIFE SAFETY	95,000.00	64,423.92
SOCIAL SECURITY	600,000.00	601,612.03
IMRF	10,000.00	10,026.87
SUB-TOTAL	11,709,292.00	11,709,914.59
	0	
BOND & INTEREST	\$4,484,400	\$4,484,400.20
SEDOL IMRF	\$13,580	\$13,581.08
SUB-TOTAL	\$4,497,980	\$4,497,981.28
Grand Total Levy	16,207,272	16,207,895.87

Health, Dental, Vision, Life & LTD Insurance Update

- Millburn District 24 is a member of Coop 90's for health, dental, vision, life, and long-term disability insurance. Coop 90's is made up of the following entities: Millburn District 24, Bannockburn School District, Cook Memorial Library, Wilmette School District 39, Waukegan Public Library, and Bensenville Library. At Millburn, the Business Manager/CSBO serves as the voting representative with the Superintendent as the alternate voting representative.
- The insurance plan year will change from a June – May plan year to a September – August plan year effective September 1, 2021.
- Rate Changes effective September 1, 2021
 - Health Insurance PPO & HMO – 3.3% Increase
 - Dental & Vision Insurance – 0% Increase
 - Life Insurance – 0% Increase through 9/1/2023
 - Long Term Disability Insurance – 0% Increase through 9/1/2022
- The insurance cooperative will be changing the vendor for our flexible spending plan and COBRA management from TASC to Navia Benefit Solutions

Elementary and Secondary School Emergency Relief Grant (ESSERS) Funding

- Original ESSERS Grant
 - The district received \$21,962 and the money was spent on the following items
 - Protective screens for the main offices and the health offices
 - Personal Protective Equipment
 - Hand Sanitizer
 - Disinfectant
 - Electrostatic Sprayers
- ESSERS II Grant
 - The district has been awarded a grant in the amount of \$168,326. The grant must be submitted no later than June 30, 2021. The funds must be spent no later than September 30, 2023. Expenses dating back to March 13, 2020 can be included in this grant. The grant can be used for “preventing, preparing for, and responding to COVID-19.” Additional allowable expenditures in the ESSERS II grant are:
 - addressing learning loss
 - preparing schools for reopening
 - testing, repairing, and upgrading projects to improve air quality in school buildings
 - The major items that we are looking to fund through this grant are:
 - Summer School 2021 to address learning loss and prepare students for the 2021-22 school year.
 - Sound field units in classrooms that were purchased prior to receiving this grant
 - Air Cleaners for classrooms that were purchased prior to receiving this grant
 - Installation of six (6) projectors in classrooms
- ESSERS III Grant
 - The funds for this grant will come from the American Rescue Plan Act of 2021 (the most recent stimulus bill)
 - The estimated amount of this grant is \$267,000.
 - I’ll update the Board once we have more information, but I anticipate that the funds will have similar guidelines to the original ESSERS and ESSERS II grants.

Title I Funding

- The district received \$57,583 in Title I funding for the 2020-21 school year.
- This grant includes the following budgetary items
 - Summer learning opportunities – Teacher Salaries and Benefits - \$44,423
 - Curriculum Materials for summer school - \$11,660
 - Basic School Supplies for homeless and neglected children - \$1000
 - Parent Education - \$500

Property Tax Collection

- We haven’t received any additional property tax collections since January 14, 2021. The county treasurer is still anticipating that we will receive one more property tax distribution in late March or early April, 2021. Based on our approved levy of \$15,554,041.60, we still have \$295,286.55 to collect. We will need to collect \$139,746.13 to achieve the 99% tax collection that we received in 2020.

Asbestos Abatement & Replacement Floor Tile

- The asbestos abatement project is going well. However, the project will take a few days longer than I originally anticipated. The area should be released to the school on April 1 or 2, 2021.
- The work is governed by the Illinois Department of Public Health. Air samples are taken in 3 locations in the school at the end of each shift to make sure that no airborne asbestos is present in the occupied area of the school.
- The estimated schedule for finishing the work is as follows:
 - Friday, March 26, 2021 - All of the floor tile has been removed and at 4 pm on Friday, March 26, 2021, the only remaining mastic is around the edges of the rooms. The foreman anticipates that they will be able to have everything removed and do the first clean by the end of the shift at 11 pm.
 - Monday, March 29, 2021 – 2nd clean
 - Tuesday, March 30, 2021 – Final Clean
 - Wednesday, March 31, 2021 – Clearances
 - Thursday, April 1, 2021 – Tear down of containment area and completion of the job
- We are getting pricing on the upcharge to move from a Vinyl Composition Tile (VCT) to a Luxury Vinyl Tile (LVT). We are looking at the same product we put in the STEM lab. The LVT doesn't need to be waxed so it will save the district time and money in supply and labor costs. I'm anticipating that the insurance company will pay the cost of the VCT flooring, so the district would only pay the difference in cost.

E-Rate C-2 Funding

- Two companies replied to the RFP for network cabling, projector installation, and moving one phone line. A summary of the quotes provided to the district are attached.
 - I plan to recommend to the Board at their April 26, 2021 meeting that Computer Power Systems from Grayslake, IL be hired to install the 89 data drops at Millburn Elementary and Millburn Middle School at a cost of \$45,004. After the E-Rate reimbursement, the cost to the district will be \$27,002.40
- I also obtained quotes for an additional 8 wireless access points and CipaFilter software.
 - I will be ordering the wireless access points from Arlington Computer Products in Buffalo Grove, IL at a cost of \$6,148.64 and a net cost after E-Rate reimbursement of \$3,689.18.
 - CipaFilter software will be ordered from CipaFilter at a cost of \$5,059.80 per year for a 3-year subscription. After E-Rate reimbursement, the annual cost will be \$3561.96 per year.

5 Year Projection

- Dr. Lind and I will be presenting a 5-year financial projection to the Board at the April 12, 2021 COW meeting.

Quotes Received

Company	Data Drops (89)	Projector Install (6)	Phone Line	Aruba Access Points (8)	CipaFilter Software - 3 Yr Cost - Pay Annually	Amount of CipaFilter Software E-Rate Eligible
Computer Power Systems (CPS)	\$ 45,004.00	\$ 10,421.00	\$ 1,223.00			
Ficek Electric & Communication Systems	\$ 54,132.30	\$ 6,399.00	\$ 279.00			
CDW-G				\$ 7,272.64		
Arlington Computer Products				\$ 6,148.64		
CipaFilter					\$ 15,179.40	\$ 11,233.08

E-Rate Eligible Products	
89 Data Drops - CPS	\$ 45,004.00
Aruba Access Points (8) - Arlington Computer Products	\$ 6,148.64
CipaFilter Software	\$ 11,233.08
Total E-Rate Eligible	\$ 62,385.72
E-Rate Reimbursement @ 40%	\$ (24,954.29)
Net Cost to District	\$ 37,431.43